

POLICY, FINANCE AND DEVELOPMENT COMMITTEE

ACTION LIST

Arising from the Meeting held on Tuesday, 05 February 2019

No.	Minute Ref. / Item of Business	*Action Details / Action Due Date	Responsible Officer(s)' Initials	Action Status
1.	56 – Internal Audit Progress Report (Q3 2018/19)	An update to be provided to the next Committee regarding progress made against the implementation of remaining Housing Repairs & Voids recommendations. <i>Due by Jun-19</i>	AdTh	On Target to Complete (Verbal update)
		The full Internal Audit Progress Report for quarter 4 for 2018/19 will be reported to the meeting scheduled in June 2019.		
2.	58 – Financial Outturn Report (Q3 2018/19)	Comments in Appendix 1 regarding the Grand Union Canal Footbridge to be amended to reflect the ongoing nature of the negotiations, as opposed to the project being on hold. <i>Due by Mar-19</i>	ChRa	Complete
3.	61 – Anti-Social Behaviour Update (February 2019)	ASB Officer to liaise with owner(s) of a tanning salon in Wigston where frequent parking violations have been occurring. <i>Due by Mar-19</i>	ThMa	Ongoing
		An update was circulated to all Committee Members by e-mail on 18 March 2019 regarding the actions undertaken so far.		
4.	61 – Anti-Social Behaviour Update (February 2019)	A press release to be issued regarding the serving of a Community Protection Notice for breach of the Council's new Drone and Model Aircraft Policy. <i>Due by Mar-19</i>	JoHa	Complete
		A press release entitled ' Drone warning issued ' was issued on the Council's own website, publicised on its various social media platforms and sent to local media publishers on 7 March 2019.		
5.	63 – Proposed Food Safety Enforcement Policy (February 2019)	A line to be inserted into the Policy clarifying that inspections would be carried out in accordance with statutory	DaGi	Complete

		timeframes. <i>Due by Mar-19</i>		
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* | All actions listed are those which are informally raised by Members during the course of debate upon a given item of business which do not form part of - but may be additional, incidental or ancillary to - any motion(s) carried. These actions are for the attention of the responsible Officer(s).